

# Formal Notice of Advertising Misrepresentation

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally notify you of a misrepresentation in your advertising related to [briefly describe the advertisement or claim]. This advertisement has led to confusion regarding [state the specific issues caused by the misrepresentation].

It is important that you take corrective action to address this misleading information. I request that you [state your requests, e.g., remove the misleading advertisement, issue a correction, etc.] by [insert deadline for response].

Failure to resolve this issue may result in further action, including but not limited to [description of potential consequences, if applicable].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]