

# Formal Complaint Regarding Inadequate Privacy Measures

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding the inadequate privacy measures currently in place at [Company/Organization Name]. As a [customer/patient/member], I have noticed several alarming lapses in the protocols designed to protect personal information.

Specifically, on [date], I experienced [describe the incident or issue encountered, e.g., unauthorized access to personal data, lack of safeguarding measures, etc.]. This incident not only compromised my personal information but also raised questions about the overall commitment of [Company/Organization Name] to ensuring privacy and security for all clients.

By failing to implement comprehensive privacy policies, [Company/Organization Name] risks endangering the trust placed in your services. I believe it is imperative that immediate action is taken to review and enhance your current privacy measures to prevent further incidents.

I kindly request a formal response detailing the steps that will be taken to address these issues. I look forward to your prompt attention to this serious matter.

Thank you for your cooperation.

Sincerely,

[Your Name]