

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Restaurant Name]

[Restaurant Address]

[City, State, Zip Code]

## **Subject: Formal Complaint Regarding Health and Safety Violations**

Dear [Recipient's Name],

I am writing to formally express my concerns regarding several health and safety violations observed at [Restaurant Name] located at [Restaurant Address]. During my visit on [Date of Visit], I noticed several issues that not only compromise the safety of the patrons but also violate health regulations.

Specifically, I observed the following violations:

- Improper food storage practices leading to potential contamination.
- Lack of proper sanitation in food preparation areas.
- Inadequate employee training regarding hygiene practices.
- Failure to maintain equipment as per health standards.

These violations pose significant risks to both customers and staff and must be addressed promptly. I urge you to take immediate action to rectify these issues and ensure compliance with health and safety regulations.

Thank you for your attention to this urgent matter. I look forward to your prompt response outlining the steps you will take to resolve these issues.

Sincerely,

[Your Name]