

Important Notice Regarding Class Action Lawsuit

Dear [Recipient's Name],

We are writing to inform you about a class action lawsuit that has been filed against [Defendant's Name] regarding [brief description of the issue]. As a potential class member, you may be eligible to submit a claim as part of this lawsuit.

To participate and receive any potential benefits, please carefully review the following information:

Key Details of the Lawsuit:

- **Case Name:** [Case Name]
- **Court:** [Court Name]
- **Case Number:** [Case Number]
- **Filing Date:** [Filing Date]

Eligibility to Submit a Claim:

You may be eligible if you [describe eligibility criteria].

How to Submit Your Claim:

Please submit your claim by completing the form available at [insert link to claim form]. The deadline for submissions is [insert deadline date].

Contact Information:

If you have any questions or need assistance, please contact us at:

Email: [insert email address]

Phone: [insert phone number]

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]