

To: [Utility Company Name]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Subject: Formal Complaint Regarding Inconsistent Utility Service

Dear [Utility Company Customer Service Department],

I am writing to formally express my dissatisfaction with the inconsistent utility service provided to my residence at [Your Address]. Over the past [duration of the issue], I have experienced repeated interruptions and fluctuations in [specify utility: electricity, water, gas, etc.], which have caused significant inconvenience and disruption to my daily life.

Specific instances of service inconsistency include:

- [Date: Description of issue]
- [Date: Description of issue]
- [Date: Description of issue]

Despite my previous communications with your customer service team on [dates of previous communications], the issues remain unresolved. I urge you to investigate these matters promptly to prevent further disruptions.

I appreciate your immediate attention to this complaint and look forward to a swift resolution. Please contact me at your earliest convenience to discuss this matter further.

Thank you for your cooperation.

Sincerely,

[Your Name]