

# Letter of Appeal for Compensation

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Hotel Manager's Name]  
[Hotel Name]  
[Hotel Address]  
[City, State, Zip Code]

Dear [Hotel Manager's Name],

I am writing to formally appeal for compensation regarding my recent stay at [Hotel Name] from [Check-in Date] to [Check-out Date]. Unfortunately, my experience did not meet the expectations set by your establishment due to [briefly explain the issues, e.g., "persistent noise disturbances" or "staff unavailability"].

Despite my efforts to address the matter during my stay by [mention any actions taken, e.g., "speaking to the front desk"], the issues persisted, significantly affecting my experience. As a valued customer, I believe I deserve a fair resolution.

Given the inconvenience, I respectfully request [state your compensation request, e.g., a partial refund, a complimentary stay, etc.]. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Name]