

# Formal Complaint Regarding Toxic Workplace Culture

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally express my concerns regarding the toxic workplace culture that has developed within our team at [Company's Name]. Over the past few months, I have observed and experienced behaviors that undermine our team's morale and productivity.

[Provide specific examples of behaviors or incidents that contribute to the toxic culture.]

These issues have created a hostile work environment, making it increasingly difficult to perform my job effectively. I believe that a positive workplace culture is essential for both employee well-being and overall company success.

I kindly request that this matter be addressed promptly to foster a more respectful and supportive workplace. I am hopeful that we can work together to implement changes that will improve our team dynamics.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]