

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Manager's Name  
Bank Name  
Bank Address  
City, State, ZIP Code

Dear [Manager's Name],

I am writing to formally express my dissatisfaction regarding the rejection of my recent credit application submitted on [Date of Application]. I believe there may have been a misunderstanding or oversight in the evaluation of my application.

According to the communication I received on [Date of Rejection], my application was declined due to [reason provided by the bank]. However, I would like to point out that [provide any relevant information or documentation that supports your case].

I kindly request a reevaluation of my application and hope to discuss this matter further. I have been a loyal customer of [Bank Name] for [number of years] years and have maintained a good credit record. I believe this should be taken into consideration.

Thank you for addressing my concerns. I look forward to your prompt response.

Sincerely,

[Your Name]