

Formal Complaint Regarding Product Integrity

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding the integrity of [Product Name/Model] that I purchased on [Purchase Date] from [Store/Website Name].

Since acquiring the product, I have encountered several issues, including [briefly describe specific issues such as defects, malfunctions, etc.]. These problems have raised significant concerns about the reliability and safety of the product.

I would appreciate your prompt attention to this matter, as I believe that a resolution is necessary either through a replacement or a full refund. I would like to provide you with [any relevant documentation, such as receipts or photographs], which supports my claim.

Please let me know how you intend to address this issue. I look forward to your swift response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]