

Request for Expert Witness

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Law Firm/Organization Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Recipient Name

Recipient Position

Recipient Organization Name

Recipient Address

Recipient City, State, Zip Code

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request your expert assistance as a witness for an upcoming civil litigation case.

The case involves [brief description of the case]. Given your extensive experience in [specific field or expertise], we believe that your testimony would be invaluable in helping to clarify the technical aspects of the matter for the court.

We would like to discuss this opportunity with you at your earliest convenience. Please let us know your availability for a meeting or a call to go over the details of the case and your potential involvement.

Thank you for considering our request. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Law Firm/Organization Name]