

Request for Expert Witness Affidavit

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Organization's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request your assistance as an expert witness in [case or matter description, e.g., "the upcoming trial regarding XYZ"]. Given your expertise in [specific area of expertise], I believe your insights would be invaluable to our case.

We are seeking an affidavit that outlines your professional opinion on [specific issue or question]. This document will be essential in supporting our arguments during the proceedings.

If you are available and willing to provide an affidavit, please let me know your terms and any information you may need from us to facilitate this process. We hope to receive your response by [specific deadline] to ensure we have ample time for preparation.

Thank you for considering our request. We greatly appreciate your expertise and support in this matter.

Sincerely,
[Your Name]
[Your Title/Position]
[Your Organization]