Demand for Expert Witness Testimony

Date: [Insert Date]

[Expert's Name]
[Expert's Title]
[Expert's Address]
[City, State, Zip Code]

Dear [Expert's Name],

I hope this letter finds you well. I am writing to formally request your availability to serve as an expert witness in the case of [Case Name/Number], scheduled for [Trial Date]. Your expertise in [Field of Expertise] would be invaluable to our case.

As the trial date approaches, we would like to confirm your availability for the following key dates:

• Preparation Meetings: [Insert Dates]

• Trial Dates: [Insert Dates]

• Deposition: [Insert Date]

Please let us know your availability for these dates, as well as your fee structure and any other requirements you might have. We appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering this request.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]