

Formal Complaint Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally complain about several lease violations that have occurred at my residence located at [Your Address]. Despite previous verbal communication regarding these issues, they remain unresolved.

The specific violations include:

- [Description of violation #1]
- [Description of violation #2]
- [Description of violation #3]

These violations have caused significant inconvenience and distress, and I kindly request that you address these matters promptly. According to our lease agreement, it is your responsibility to ensure that [Insert relevant lease clause].

I appreciate your immediate attention to these issues and look forward to your response within [Insert number of days] days.

Sincerely,

[Your Name]