

Formal Complaint Regarding Unauthorized Entry

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally complain about an incident that occurred on [date of incident] when you entered my rental unit located at [property address] without prior notice or my consent. This action is in violation of our rental agreement and tenant rights.

I would like to remind you that, as per [relevant law or rental agreement clause], landlords are required to provide [24/48-hour] notice before entering the property unless it is an emergency. This unauthorized entry has caused me distress and discomfort in my own home.

I kindly request that you refrain from entering my unit without notice in the future. I believe that maintaining mutual respect and adherence to the terms of our agreement is important for both parties.

Please acknowledge receipt of this complaint and inform me of the steps you will take to address this issue. I hope to resolve this matter amicably.

Thank you for your attention to this serious matter.

Sincerely,
[Your Name]