

# Resignation Letter

Date: [Insert Date]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day]. It is with mixed emotions that I take this step, as I have greatly valued the time spent with my colleagues and the opportunities for personal and professional growth.

I want to take this opportunity to express my sincere gratitude to my team. Working alongside such a talented group of individuals has been a privilege. I appreciate the support, collaboration, and camaraderie that we have shared. Each member has contributed to an environment that fosters creativity and dedication, making my experience truly unforgettable.

Thank you once again for everything. I am looking forward to staying in touch and wish the team continued success in all future endeavors.

Sincerely,

[Your Name]

[Your Contact Information]