

Letter of Demand for Defamation

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Defendant's Name]
[Defendant's Address]
[City, State, Zip Code]

Dear [Defendant's Name],

I am writing to formally address the issue of false and defamatory statements made about my business, [Your Business Name], by you on [specific date or timeframe]. These statements have caused significant harm to my reputation and business operations.

The statements in question include [briefly describe the defamatory statements]. These claims are untrue, misleading, and have led to detrimental repercussions, including but not limited to [list consequences, such as loss of sales, damaged reputation, etc.].

As a result of these actions, I demand that you:

- Cease and desist from making any further defamatory statements regarding my business.
- Issue a public retraction of the false statements made.
- Compensate for the damages incurred due to the defamatory statements in the amount of [specific amount].

Please be advised that if these demands are not met by [date, typically 14 days from the date of the letter], I will have no choice but to pursue legal action to protect my interests.

Thank you for your prompt attention to this matter. I look forward to your immediate response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Business Name]