

# Resignation Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

**Dear [Manager's Name],**

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

After careful consideration, I have decided to step down from my role due to salary constraints that have made it difficult for me to continue in this position. This decision was not easy, as I have greatly enjoyed working with the team and contributing to our projects.

I appreciate the opportunities for professional and personal development that you have provided me during my time at [Company's Name]. I have learned a lot and am grateful for your support.

Thank you for understanding, and I hope to maintain a positive relationship in the future.

Sincerely,

[Your Name]