

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Resignation Letter

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision comes after considerable reflection on my values and the ethical standards I believe should govern my professional conduct. I have come to recognize a misalignment between my personal ethics and the practices I have observed within the organization.

While I appreciate the opportunities I have had during my time at [Company's Name], I feel it is necessary for me to step away to uphold the principles that are important to me. I trust you understand my position and respect my decision.

Thank you for your guidance and support during my tenure. I wish the team continued success in the future.

Sincerely,

[Your Name]