

Resignation Letter

Date: [Insert Date]

To [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day].

I want to express my heartfelt gratitude for the culture of learning that [Company Name] has fostered. The opportunities to grow, develop, and learn from my colleagues have been invaluable to my personal and professional development.

Thank you once again for the support and encouragement I have received during my time here. I will carry these experiences with me as I pursue new challenges ahead.

Wishing the team and the company continued success.

Sincerely,

[Your Name]