

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

After careful consideration, I have decided to step down due to the recent changes in the technological practices within the organization. While I appreciate the experiences gained during my tenure, I believe these changes do not align with my professional goals and values.

I am committed to ensuring a smooth transition and will do my best to wrap up my duties and assist in training my successor during the remaining time.

Thank you for the support and opportunities I have received during my time at [Company's Name]. I hope to maintain a positive relationship moving forward.

Sincerely,

[Your Name]