

Arbitration Agreement Ratification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Ratification of Arbitration Agreement

I hope this letter finds you well. This correspondence serves to ratify the Arbitration Agreement entered into on [Insert Date of Agreement], between [Your Name/Company] and [Recipient's Name/Company].

We acknowledge and confirm our understanding of the terms and conditions outlined within the Arbitration Agreement, particularly concerning the resolution of disputes through binding arbitration in lieu of litigation.

Please find enclosed a signed copy of the agreement for your records. We appreciate your cooperation in this matter.

Should you have any questions or require further discussions regarding this ratification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Your Company Name]