

Arbitration Agreement Confirmation

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to confirm the arbitration agreement between [Your Company/Name] and [Recipient Company/Name] as agreed upon in our previous discussions. This agreement outlines the intent to mediate any disputes that may arise in relation to [specific subject or project].

The terms of the arbitration agreement are as follows:

- Participants: [List of Participants]
- Location of Mediation: [Specify Location]
- Date and Time of Mediation: [Insert Date and Time]
- Rules Governing Mediation: [Specify Rules or Organizations]

Please confirm your acceptance of this agreement by signing below and returning a copy to us by [insert deadline].

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

[Recipient Name]

Date: _____