

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day]. This decision comes after careful consideration regarding my career path and personal growth.

While I have appreciated the opportunities I have had during my time here, I feel that my career has reached a stagnation point. I believe it is in my best interest to seek new challenges that will foster my professional development and reinvigorate my passion for my work.

I will do everything I can to ensure a smooth transition during my remaining time with the company. Thank you for your guidance and support during my tenure. I hope to stay in touch.

Sincerely,

[Your Name]