

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

## **Subject: Resignation Letter**

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision has not come easily, but I feel compelled to take this action due to the stagnation of our diversity goals and the lack of meaningful progress in this vital area.

It has always been my belief that a diverse workforce fosters innovation, creativity, and success. Unfortunately, I have observed that our commitment to enhancing diversity has not translated into tangible change. This stagnation undermines not only our collective values but also my personal values and aspirations for an inclusive workplace.

I hope to see [Company's Name] prioritize diversity in a genuine and impactful way in the future. Thank you for the opportunities for growth and development during my time here. I wish the team all the best in achieving its goals.

Sincerely,

[Your Name]