

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day]. This decision was not easy and took a lot of consideration.

As I reflect on my time here, I am filled with gratitude for the collaborative spirit that our team has fostered. Working alongside such talented individuals has not only enhanced my skills but also contributed to a thriving work environment. I genuinely appreciate the support, encouragement, and camaraderie that we've built throughout our projects.

From [specific project or experience], where our teamwork truly shone, to the many brainstorming sessions that sparked innovative ideas, every moment has been a valuable learning experience. I will carry these memories and lessons with me as I embark on this new chapter.

Thank you once again for the opportunity and for being an integral part of my career journey. I look forward to staying in touch and hope our paths cross again in the future.

Sincerely,

[Your Name]