

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date of this letter].

After careful consideration, I have decided to resign due to unsatisfactory contractual negotiations. It has become evident that the terms discussed do not align with my professional goals and expectations.

Although I regret that it has come to this, I believe it is in my best interest to pursue opportunities that better fit my career aspirations. I am grateful for the experiences and opportunities I have had at [Company's Name], and I appreciate the support from my colleagues.

Please let me know how I can assist in ensuring a smooth transition during my remaining time at the company.

Thank you for your understanding.

Sincerely,

[Your Name]