

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision comes after careful consideration and the realization that I have not been receiving the necessary support from management to perform my duties effectively. Despite my commitment to the team and the organization's goals, I believe I can no longer contribute positively in such an environment.

I appreciate the opportunities I have had during my time at [Company's Name] and wish the company continued success in the future.

Thank you for your understanding.

Sincerely,

[Your Name]