

Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from date of letter]. This decision has not come lightly, but I have come to realize that the absence of guidance and support in my role has significantly affected my ability to perform effectively.

Throughout my time at [Company's Name], I have appreciated the opportunities for personal and professional growth. However, the lack of direction and resources has left me feeling unprepared and overwhelmed in my responsibilities. I believe that in order to succeed, individuals need the proper support and mentorship, which has been lacking in my experience.

I am grateful for the experiences I have gained, and I hope that [Company's Name] can provide future employees with the guidance necessary to help them thrive.

Thank you for your understanding. I wish the team all the best moving forward.

Sincerely,

[Your Name]