

Resignation Letter

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day]. This decision was not made lightly, as I have greatly appreciated the opportunities I've had during my time here.

Reflecting on the new leadership initiatives that have been implemented, I feel inspired by the vision that has been set for the future of our team. The innovative approaches and focus on collaboration are commendable, and I have no doubt they will lead to positive changes within the organization.

While I am excited about my next steps, I will miss being part of such a dynamic team that embraces growth and creativity. I am grateful for the support and guidance I have received and will carry the lessons learned into my future endeavors.

Thank you once again for the opportunities and experiences provided to me during my time at [Company Name]. I hope to stay in touch, and I wish the team continued success.

Sincerely,

[Your Name]

[Your Contact Information]