

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically the last day of the seasonal contract]. As my seasonal contract will conclude on this date, I wanted to take a moment to express my gratitude for the opportunity to be part of your team.

I have enjoyed my time at [Company's Name] and appreciate the experiences gained and skills developed during my employment. Thank you for your support and guidance throughout my time here.

If there is anything I can do during my remaining time to ensure a smooth transition, please let me know.

Thank you once again for the opportunity. I hope to stay in touch in the future.

Sincerely,

[Your Name]