

Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Resignation Letter

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

After careful consideration and following our recent negotiations, I have concluded that the outcome does not align with my professional aspirations and expectations. Despite my efforts to reach a mutually beneficial agreement, I believe it is in my best interest to seek opportunities elsewhere that better reflect my career goals and aspirations.

I would like to take this opportunity to express my gratitude for the experiences I've gained during my time at [Company's Name]. I appreciate the support from you and the team and hope to maintain professional relationships moving forward.

Thank you for your understanding. I wish the company continued success in the future.

Sincerely,

[Your Name]