

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision has been influenced by my experience with limited project engagement during my time here.

While I am grateful for the opportunities provided, I find that the lack of participation in projects has hindered my professional growth and development. I believe it is essential for me to pursue avenues that align more closely with my career goals.

I appreciate the support and guidance I've received from you and the team. I hope to maintain a positive relationship moving forward and wish [Company's Name] continued success.

Thank you for your understanding.

Sincerely,

[Your Name]