

Product Liability Claim Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip]

Dear [Recipient's Name],

I am writing to formally submit a product liability claim regarding [Product Name], purchased on [Purchase Date] from [Store/Website Name]. Unfortunately, this product caused [Describe Injury or Damage] on [Date of Incident].

Enclosed are the supporting documents that detail the incident:

- Copy of purchase receipt
- Photographs of the product
- Medical records related to the injury
- Witness statements

As a result of this incident, I am claiming [Specify Claim Amount] to cover [Explain Losses/Damages]. I trust that you will handle this matter promptly and fairly. I expect to hear back from you within [Specify Timeframe]. Thank you for your attention to this serious issue.

Sincerely,

[Your Name]