

Product Liability Claim

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit a product liability claim on behalf of [Injured Party's Name], who was injured due to the use of [Product Name] on [Date of Incident]. This product was purchased from [Retailer Name] and is believed to have [describe defect or hazard].

On [Date of Incident], [Injured Party's Name] sustained [describe injuries] as a result of using the product as intended. The injuries required [medical treatment details, if applicable], leading to [describe any financial losses such as medical bills, lost wages, etc.].

We seek compensation for the costs incurred and the damages sustained due to the malfunctioning of your product. Attached are copies of relevant documents including medical reports and receipts for damages.

We ask that you provide a response to this claim within [time frame for response, e.g., 30 days] from the date of this letter. Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title, if applicable]

[Your Organization, if applicable]