

Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

After careful consideration, I have decided to take this step due to my growing dissatisfaction with certain company policies and practices that I believe counteract our team's effectiveness and overall job satisfaction. Despite my efforts to address these issues, I feel that my concerns have not been adequately acknowledged.

I appreciate the opportunities I have had during my time at [Company's Name], and I wish the team continued success. Please let me know how I can assist during the transition period.

Thank you for your understanding.

Sincerely,

[Your Name]