

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision was not made lightly; however, due to ongoing salary disputes that have not been satisfactorily resolved, I believe it is in my best interest to seek opportunities elsewhere. I have greatly valued my time at [Company's Name] and the experiences I've gained.

I am committed to ensuring a smooth transition and will do everything possible to wrap up my duties before my departure.

Thank you for the opportunities for personal and professional development during my time at [Company's Name]. I wish the team continued success in the future.

Sincerely,

[Your Name]