

Warning About Unauthorized Use of Intellectual Property

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

We are writing to formally notify you that we have become aware of your unauthorized use of our intellectual property, specifically [describe the intellectual property, e.g., trademarks, patents, copyrights]. This use is not permitted under our agreements and under applicable law.

Our intellectual property is a valuable asset to our business, and we take unauthorized use very seriously. We request that you immediately cease and desist from any further use of our intellectual property. If you do not comply with this request, we reserve the right to take legal action to protect our rights.

Please confirm in writing within [insert timeframe, e.g., 10 business days] that you have stopped using our intellectual property and provide details on steps taken to rectify this matter.

Thank you for your immediate attention to this important issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Your Contact Information]