

# Request for Licensing Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a licensing agreement for the use of [specify the intellectual property, e.g., a trademark, patent, or copyrighted material] owned by [Recipient's Company/Organization]. I believe that a collaboration would be mutually beneficial and would allow us to leverage our respective strengths.

Our proposed usage includes [briefly describe how you intend to use the intellectual property]. I am confident that our project aligns with your brand values and vision, and I would love to discuss this opportunity further.

I would appreciate the opportunity to discuss the terms of the licensing agreement at your earliest convenience. Please let me know a time that works for you, and I will do my best to accommodate.

Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]