

Resignation Letter

Date: [Insert Date]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day]. This decision was not made lightly, as I have genuinely enjoyed my time here.

As I reflect on my journey, I am filled with fond memories of the projects we tackled together, the late nights that turned into rewarding accomplishments, and the camaraderie that made each challenge bearable. I will always cherish the support from my colleagues and the invaluable lessons I've learned during my time at [Company Name].

Thank you for the opportunities I have had to grow both personally and professionally. I look forward to keeping in touch and hope to cross paths again in the future.

Wishing you and the team continued success.

Sincerely,

[Your Name]