

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Resignation Letter

Dear [Recipient Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above]. This decision has not come easily, but it has become clear to me that there have been consistent breaches of my personal values within the organization.

Throughout my time at [Company Name], I have always held strong beliefs regarding [specific values such as integrity, transparency, etc.]. Unfortunately, recent events and decisions have made it increasingly difficult for me to align my ethical principles with the practices observed in our work environment.

I truly appreciate the opportunities I have had during my time here and the support from my colleagues. However, I must prioritize my personal integrity and commitment to my core values. I hope to leave on good terms and wish the company success in the future.

Thank you for your understanding.

Sincerely,

[Your Name]