

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Manager's Name
Company Name
Company Address
City, State, Zip Code

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above].

This decision has not come lightly, but I feel compelled to step down due to ongoing disparities in ethical expectations within the organization. I believe that professional integrity is paramount, and I cannot align my values with those observed by the company.

I have appreciated the opportunities for personal and professional growth during my time at [Company Name] and am grateful for the support I've received from my colleagues. I hope to leave on good terms and wish the team continued success in the future.

Thank you for your understanding.

Sincerely,
[Your Name]