

Resignation Letter

Date: [Insert Date]

To,
[Manager's Name]
[Company's Name]
[Company's Address]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective immediately. This decision has been prompted by health issues that I need to prioritize at this time.

I appreciate the opportunities I have had during my time with the company and have genuinely enjoyed working with you and my colleagues.

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Position]