

Partnership Agreement Modification Request

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

Dear [Partner's Name],

I hope this message finds you well. I am writing to formally request a modification to our existing partnership agreement dated [Insert Original Agreement Date].

The specific modifications I propose are as follows:

- [Modification 1: Description]
- [Modification 2: Description]
- [Modification 3: Description]

I believe these changes will enhance our collaboration and help us achieve our mutual goals more effectively. I would appreciate the opportunity to discuss this matter further at your earliest convenience.

Thank you for considering this request. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]