

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective immediately. This decision comes after a conflict that I encountered in the workplace, which has influenced my decision to step away from my role.

While I have appreciated my time at [Company's Name], I believe that an immediate resignation is in the best interest of both myself and the company.

I wish the team and the company continued success in the future.

Thank you for the opportunities I have been given during my time here.

Sincerely,

[Your Name]