

# Request for Peer Tutoring Authorization

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[School/Organization's Name]

[School/Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request authorization for a peer tutoring program at [School/Organization's Name]. As a student committed to academic excellence, I believe that this initiative would greatly benefit my peers who may be facing challenges in their studies.

Through this program, I plan to offer tutoring sessions in [specify subjects or topics], aimed at fostering a collaborative and supportive learning environment. I am confident that this peer-to-peer approach will not only help the students in need but also enhance my own understanding and skills.

I kindly request your approval to proceed with this initiative. I am willing to discuss further details and address any concerns you may have regarding this program.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]