

# Military Leave Application Confirmation

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

Dear [Recipient's Name],

This letter is to confirm the approval of your military leave application submitted on [Insert Application Date]. Your leave has been granted from [Start Date] to [End Date] as per the provisions of the Uniformed Services Employment and Reemployment Rights Act (USERRA).

We appreciate your service and commitment. Should you require any further assistance, please do not hesitate to reach out.

Wishing you the best during your service.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]