

Account Recovery Authorization

Date: [Insert Date]

To: [Name of the Support Team]

Company: [Company Name]

Email: [Support Email Address]

Subject: Authorization for Account Recovery - Suspicious Activity

Dear [Support Team/Specific Person's Name],

I am writing to formally authorize the recovery process for my online account due to suspicious activity observed on my account. My account details are as follows:

- **Account Holder Name:** [Your Name]
- **Account Username/ID:** [Your Username/ID]
- **Email Associated with Account:** [Your Email Address]

On [Insert Date of Suspicious Activity], I noticed [describe the suspicious activity briefly, e.g., unauthorized logins, unusual transactions]. I request that you take the necessary steps to verify my identity and secure my account.

I understand the importance of protecting account information and am ready to provide any additional verification required to assist in this recovery process.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Number]

[Your Mailing Address if needed]