

Account Recovery Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], am writing to formally request the recovery of my account, which is currently locked. My account information is as follows:

- Username: [Your Username]
- Email Address: [Your Email Address]
- Phone Number: [Your Phone Number]

I confirm that I am the rightful owner of this account. The lockout occurred on [Date of Lockout] due to [brief explanation of the reason, e.g., multiple incorrect password attempts].

As per the requirements for account recovery, I have attached the necessary identification and any other documents needed for verification.

Please contact me at [Your Phone Number] or [Your Email Address] for any further information required.

Thank you for your attention to this matter.

Sincerely,

[Your Full Name]
[Your Address]
[City, State, Zip Code]