

# Purpose of Visit Letter

Date: [Insert Date]

To,  
The Consulate General,  
[Insert Consulate Name]  
[Insert Consulate Address]

Subject: Purpose of Visit for Visa Application

Dear Sir/Madam,

I, [Your Name], holding [Your Nationality] passport number [Passport Number], am writing to explain the purpose of my visit to [Country Name] from [Start Date] to [End Date].

The purpose of my visit is to [explain your purpose, e.g., attend a business meeting, family visit, tourism, etc.]. During my stay, I plan to [provide details on your itinerary or specific activities].

I assure you that I will comply with all the laws and regulations of [Country Name] and I have sufficient funds to support myself during my visit. I intend to return to my home country on [Return Date].

Thank you for considering my application. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Address]  
[Your Email Address]  
[Your Phone Number]