

Exchange Student Supervision Declaration

Date: [Insert Date]

To Whom It May Concern,

This is to declare that [Student's Full Name], a student at [Home Institution Name], will be participating in an exchange program at [Host Institution Name] from [Start Date] to [End Date]. During this period, I, [Supervisor's Full Name], hold the position of [Supervisor's Position] at [Host Institution Name], and will be supervising [him/her/them].

I will ensure that [Student's First Name] is provided with the necessary support and guidance throughout the exchange program. My responsibilities will include overseeing academic performance, facilitating integration into the academic community, and providing assistance with any challenges that may arise.

If you require further information or verification of this declaration, please feel free to contact me at [Supervisor's Email] or [Supervisor's Phone Number].

Thank you for your attention.

Sincerely,

[Supervisor's Full Name]

[Supervisor's Position]

[Host Institution Name]

[Host Institution Address]